

# Parbold Parish Council

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## MINUTES

**Minutes of the meeting of the Parish Council held at 7.30pm on Friday 6th December 2024 in Parbold Village Hall, The Common, WN8 7DN**

Present: Cllr Arnold (Chairman), Cllr Gill (Vice Chairman), Cllr Blake, Cllr Bailey and Cllr Long.

6 members of the public in attendance.

### **1. To record apologies for absence**

Apologies were accepted from Cllr Carruthers and Cllr Butts.

### **2. To receive declarations of interest**

None declared.

### **3. Public Participation:**

**The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.**

Borough Cllr Katie Jukes asked that details of help available in the event of damage or flooding during storm Darragh be made available to residents. Cllr Jukes had previously circulated the information to the Council and it was asked that it be shared via the website and social media.

Two members of the Parbold Show committee gave an overview of plans for the 2025 show and requested permission from the Council to once again use the playing fields at Alder Lane. It was explained that as this item is not on the Agenda nothing can be agreed at this meeting, but it will be added to the January Agenda for consideration by Members.

A Journalism student from a local university asked whether he could put several questions to the Council and that he would like to record the conversation. This was agreed by Members. The student asked questions about the recent flooding of the underpass in Parbold and the Chairman responded with facts about the incident.

A representative from Parbold Wildlife Group outlined the Annual Report that had been circulated to Members prior to the meeting. There being no questions regarding the report the representative was thanked for the work that the PWG do to maintain and care for the meadow.

A representative from Parbold Community Association read out an email sent to the PCA by the Clerk on behalf of the Council. This was regarding a decision made at the last Parish Council meeting on 1<sup>st</sup> November about the funding of architect's plans. He also read out an email sent from the PCA to the Council in response, and asked for a meeting as soon as possible to discuss the contents further.

A second PCA representative thanked the Council for buying the festive lights that now decorate the front of the village hall, they were installed in time for the "Carols around the Tree" event. There were apparently a few issues with vehicles for the event being parked on or around the Surgery but the advice had been to use the Library car park.

The representative reminded the Council about the offer of provision of wood stain for the village hall noticeboard. If the Clerk is notified of what is required she can purchase it on behalf of the Council for the PCA to use.

#### **4. To ratify as a correct record the minutes of the meeting held 1<sup>st</sup> November 2024**

The Minutes were accepted as a correct record of the meeting and duly signed by the Chairman.

## 5. To ratify accounts and authorise payment of accounts presented or already paid

011124	Bre-Arb tree works	BACS	£1500.00
121124	Boiler Care – village hall	D/D	£19.25
151124	Vision Link	D/D	£24.00
151124	O2 CCTV	D/D	£28.07
201124	LALC training x 3 persons	BACS	£120.00
281124	B Joule – salary	S/O	£907.98
281124	Amazon – print cartridges	BACS	£19.50
301124	Bank charges	D/D	£6.00

## 6. To note Planning and Planning Applications

Application No: 2024/0906/FUL

Proposal: New access track off Parbold Hill, onto grazing land adjacent to the site address. New access will be the only (new) access to the rear of the gables.

Location: The Gables, Parbold Hill, Parbold, Wigan, Lancashire.

Comment: The Parish Council offer no objection to this application

Application No: 2024/0958/FUL

Proposal: Single storey rear extension to lower ground level. Glazed structural steel frame with flat roof to beer garden. New timber fence to south boundary. Extension to front terrace.

Location: The Windmill Hotel, 3 Mill Lane, Parbold, Wigan, Lancashire.

Comment: The Parish Council offer no objection to this application

Application No: 2024/1010/FUL

Proposal: Installation of one Air Source Heat Pump and Solar Panels to the property.

Location: 9 Mill Leat Mews, Parbold, Wigan, Lancashire, WN8 7NH.

Comment: No documents were available on the WLBC website for this application. However, the Parish Council do not offer any objection in principle.

## **7. Village issues**

- **To receive an update on the servicing of the village hall heating system**

There has been some confusion over the annual servicing of the heating system in both of the village hall rooms. Although a maintenance contract with Worcester Bosch was set up earlier in the year, no service appointment can be made until March 2025. It was resolved to confirm with J W Moore to undertake the annual service of the rest of the heating system in January.

## **8. Alder Lane matters**

- **To discuss the proposed estimate for work on Chapel Meadow by Midstream**

This item was moved to the end of the Agenda to be discussed *in camera*

- **To consider the Annual Report from Parbold Wildlife Group**

The report had been previously circulated to Members, who noted the contents and thanked the Wildlife Group for their hard work maintaining and caring for Chapel Meadow. A request for work on Chapel Meadow by Midstream was moved to

## **9. To consider the Parish Remuneration proposals**

The proposals forwarded from West Lancashire Borough Council for annual review had been sent to Members prior to the meeting. It was resolved to offer no comment at this time.

## **10. Update on Councillor raised issues**

- **To receive an update on progress with the maintenance of the Station House**

Cllr Carruthers had reported to the Clerk prior to the meeting that she had made contact with the building's owner company. They will meet with Cllr Carruthers on site to discuss what is required to be done but ask for initial photographs before the meeting.

## **11. Clerk's Report**

The report was duly noted.

## **12. Councillors' agenda items for future meetings**

- Cllr Gill raised the issue of vehicles driving on to the grass verge on Lancaster Lane when the road is flooded in the dip. As these are generally large vehicles that can drive on sodden ground it is causing deep ruts and damage to the verge.
- Cllr Blake asked on behalf of the Wildlife Group that if information is received by the Clerk that it is passed directly to members of the Group. A recent good news story was shared in the Newsletter but not sent to the Group separately.

**Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press, leave the meeting during the consideration of the remaining items on the agenda, if any.**

**13. To further consider a donation to Christ Church, Parbold for the repair of fencing around the newly consecrated ground**

A quote for the proposed fencing at the rear of the ground along the clough had been previously circulated to Members for consideration as to whether to support this request with a donation. It was resolved to offer a donation of £500 towards the cost of replacement fencing.

**13.To consider a request from a local business for a donation towards a new defibrillator**

A local commercial enterprise had requested help in purchasing a defibrillator, to be kept at their premises. At this point it was unclear where exactly this item would be sited and what access the community would have to it. Therefore it was resolved not to support this request at this time.

There being no other business the Chairman closed the meeting at 2035hrs.

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Chairman

6<sup>th</sup> December 2024