

# Parbold Parish Council

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## MINUTES

**Minutes of the meeting of the Parish Council held at 7.30pm on Friday 12<sup>th</sup> July 2024 in Parbold Village Hall, The Common, WN8 7DN**

Present: Cllr Gill (Vice Chairman), Cllr Blake, Cllr Stopford, Cllr Carruthers, Cllr Holland, Cllr Long and Cllr Butts.

3 members of the public in attendance.

**1. To record apologies for absence**

Apologies were accepted from Cllr Arnold and Cllr Bailey.

**2. To receive declarations of interest**

None declared.

**3. Public Participation:**

**The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.**

- A representative from the PCA asked for the agreed donation towards Architects fees to be processed. As this donation had been originally agreed and then shelved at a previous meeting, it was requested that this be placed on the next Agenda for Members' consideration.
- A representative from Christ Church, Parbold asked for a donation toward the replacement of an unsafe fence around an area of land next to the church, which includes the newly consecrated area. The representative stated that the fence runs between the field and a very

steep clough, which presents a real risk to anyone venturing near to the edge. It is intended to replace the rotting wooden fence with stockproof fencing and wire, which is a cheaper option (approximately £1600.00) but will be effective enough to minimise the risk of falls. In future it is hoped that hedging can also be planted to support the fencing and encourage wildlife.

The representative described two areas of fencing – one along the edge of the clough and another around an enclosure used by the children’s nursery attached to the church building. Although this area is leased to the nursery there is consent in place for it to be also used by other groups such as Scouts out of nursery hours. The fencing around this enclosure is also in poor repair and the representative considers that this poses a risk to users of this enclosure.

**4. To ratify as a correct record the minutes of the meeting held 7<sup>th</sup> June 2024**

The Minutes were accepted as a correct record of the meeting and duly signed by the Chairman.

**5. To ratify accounts and authorise payment of accounts presented or already paid**

150624	Vision Link	D/D	£24.00
190624	O2 CCTV	D/D	£28.07
280624	B Joule – salary	S/O	£886.10
040624	Yates Playgrounds – repairs/inspection	BACS	£219.60
300624	Office supplies - ink/stamps/paper	BACS	£21.90
040724	Laurence Davis groundworks	BACS	£1910.00
060724	C J Lyon – VH blocked drain	BACS	£150.00
060724	Wrightington Windows	BACS	£20.00
120724	J Blanchard – goal post repair	BACS	£44.38

(Signatories – please note that following authorisation at this meeting the requests for BACS payment will mirror this list).

The first quarter bank reconciliation had been circulated to Members prior to the meeting and it was resolved to approve it as a correct record.

## 6. To note Planning and Planning Applications

Application No: 2024/0462/FUL

Proposal: Demolition of an existing raised terrace and conservatory with replacement lower ground floor extension and sun room on the same footprint.

Location: Littlefield, Parbold Hill, Parbold, Wigan, Lancashire.

Comments: The Parish Council offer no objection to this application.

Application No: 2024/0476/FUL

Proposal: Alterations and extension to Stonewold, Tanfield Nook, Parbold in the form of a proposed single storey rear extension.

Location: Stonewold, Tanfield Nook, Parbold, Wigan, Lancashire.

Comments: The Parish Council have concerns over the potential impact upon the adjoining premises to the west and ask that Planning Officers take this into account during inspection.

Application No: 2024/0480/FUL

Proposal: Single storey infill extensions and double storey extension to the rear with internal reconfigurations.

Location: 63 The Common, Parbold, Wigan, Lancashire, WN8 7EA.

Comments: The Parish Council offer no objection to this application.

Application No: 2024/0505/FUL

Proposal: Front and rear dormer extensions.

Location: 9 Lathom Avenue, Parbold, Wigan, Lancashire, WN8 7DT.

See below.

Application No: 2024/0506/PNH

Proposal: Application for determination as to whether prior approval of details is required - extension of dwellinghouse (see above). Extension extends beyond the rear wall of the original dwellinghouse - by 4.725m. Maximum height of the extension 3.9m. Height of Eaves of the extension 2.4m.

Location: 9 Lathom Avenue, Parbold, Wigan, Lancashire, WN8 7DT.

The Parish Council have no comment on this application.

Application No: 2024/0507/FUL

Proposal: Single storey rear extension.

Location: 43 The Common, Parbold, Wigan, Lancashire, WN8 7EA.

Comments: The Parish Council offer no objection to this application.

## **7. To consider what Councillor details should be published on the website and noticeboards**

Due to recent threats towards public figures the question was raised as to what details of Councillors should be published. There are names and photographs of Councillors on the website but currently their addresses are displayed on the two village noticeboards. It was resolved to remove addresses but to obtain gov.uk email accounts for all Councillors and publish these instead.

## **8. Village issues**

- **To consider an extension of the Village Hall lease**

The Parbold Community Association (PCA) have requested an extension to the village hall lease in order that there are sufficient years to satisfy the requirements of grant applications. It is expected that organisations have at least 50% of their lease remaining when applying for grants.

The most recent lease began in 2008 and runs for a period of 28 years from the date of commencement, expiring in 2036. It was resolved to extend the lease for a period of 28 years from this point, (adding 16 years to the existing amount of 12 years) which would assist the PCA when applying for grants.

- **To further consider the request for support for a campaign to improve the safety of lithium batteries (used in e-bike and e-scooters) and their disposal.**

At the last meeting Members requested further clarity on what support is being requested in this instance. The reply from the government campaign states that support means as little or as much as the Council

wishes. The Council would be added to the campaign support list on their website and may promote the campaign locally if they wish. It was resolved to acknowledge support at this stage.

- **To further consider applying for the 2024 PROW grant**

The Council has been provisionally granted £800 by opting in to the Public Rights of Way (PROW) project. It was suggested that the £500 payment be used to replace the existing frame for the Parish Footpath Map on Mill Lane as it is in poor repair. It was resolved to go ahead with the purchase of a suitable frame.

As the remaining £300 is to be used to encourage biodiversity within the community it was resolved to ask the Parbold Wildlife Group to suggest a suitable project.

- **OPSTA renewal**

The annual renewal for membership of the Ormskirk, Parbold and Southport Travellers Association is due, at a cost of £10.00. It was agreed that support of this worthwhile association is of benefit to the community, as they campaign on travellers' behalf and hold train companies to account, and it was resolved to renew membership again.

## 9. Alder Lane issues

- **To receive an update on the grant work on Chapel Meadow**

The long-awaited path renovation around Chapel Meadow has finally started. After many months of wet weather and mud the ground has dried out sufficiently for work to commence without causing damage to the land on either side of the path. The Chairman and Clerk are liaising with the contractor and the Wildlife Group regarding timelines and method.

With regard to the Grantscape project, after a request for a quote from 5 potential contractors, it was resolved to accept the quote from Tom Owen Plant Hire to renovate the path from the Bramble Way car park to the meadow, alongside the canal. This work will be completed at the same time as the meadow path.

## 10. Update on Councillor raised issues

- **To further consider a grant to Christ Church, Parbold for improvement to the grounds**

This relates to the item raised in the earlier Public Participation. Although Members felt that the Council could provide some support in principle, the Council grant policy requires sight of accounts before making a final decision. These will be requested and circulated for discussion at the next meeting.

- **To receive an update on the purchase of a directional sign for the Bottle**

An application was made to LCC Highways for permission to erect the Bottle directional sign next to the existing information board. There are a number of issues to clarify before permission is granted, such as checking with utility companies to ensure that there are no buried pipes or cables in that area prior to installing posts. Further enquiries will be made to seek an alternative to sinking a freestanding sign into the ground.

- **To receive an update on progress with the underpass flooding issue**

It was agreed to defer this item to the next meeting.

## 11. To review the Risk Register

The Risk Register had been circulated to Members for review. It was resolved to accept this document with one minor change to the wording of the likelihood levels.

## 12. Clerk's Report

The report was duly noted.

### 13. Councillors' agenda items for future meetings

- The problem of weeds around Burnside and the surrounding estate was raised by a resident to Cllr Blake. It was acknowledged that the Borough Council have a schedule of weed spraying and Cllr Carruthers will make enquiries and provide an update at the next meeting.
- Cllr Blake informed Members that she had been contacted by a resident regarding the move of the funeral directors business from its current location to Station Road, Parbold. The question had been raised to her of whether such a move would require change of use permission which, if this is the case, would be a matter for the Borough Council planning department.
- Cllr Butts reminded the Council of the poor condition of the pavement on Greenfield Avenue, Parbold. This has been discussed in previous meetings and has been raised with LCC Highways dept.
- Cllr Holland raised the subject of the ongoing maintenance of the small area of land outside The Heys for discussion at the next meeting.

**Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press, leave the meeting during the consideration of the remaining items on the agenda, if any.**

There being no other business the Chairman closed the meeting at 2030hrs.

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Chairman

12<sup>th</sup> July 2024