

# Parbold Parish Council

Clerk: Mrs Elizabeth-Anne Broad JP, LLB (Hons), MA, CiLCA  
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## Minutes of the meeting of the Parish Council held at 7.30pm on Friday 4th June 2021 in Parbold Village Hall, The Common, WN8 7DL

Present: Cllr Arnold, Cllr Blake, Cllr Butts, Cllr Gill, Cllr Holland, Cllr Long, Cllr Stopford, Cllr Schaffel.

In attendance: One Member of the public and County Councillor Rob Bailey

### MINUTES

#### 1. To record apologies for absence

Apologies were accepted from Cllr Carruthers and Cllr Bithell.

#### 2. To receive declarations of interest

None declared.

#### 3. Public Participation:

**The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.**

Newly elected County Councillor Rob Bailey introduced himself to the Parish Council. Many Councillors know him already due to his service on the Parish Council, many years as Chairman. He agreed to take forward any issues, particularly highways ones and was already aware of Mill Lane residents complaints. Greenfield Avenue pavements were noted to be very uneven and in part, dangerous, certainly not possible to use with a disability walking aid or wheelchair. It was advised that this be uploaded to the Report It System on Lancashire County Council's website. Should repairs not be done, County Councillor Bailey will intervene and assist.

#### 4. To ratify as a correct record the minutes of the meeting held 7th May 2021

The Minutes were accepted as a correct record of the meeting and duly signed by the Chairman.

#### 5. To support Mill Lane residents in parking/speeding problems

County Councillor Rob Bailey's advice regarding this was distributed and it was noted that Mill Lane and the entry to Beech Avenue is covered by the LCC (West Lancs Area) ( on street parking, places, prohibition and restriction of waiting) Consolidation order 2009. Also that Beech Avenue is covered in its entirety by the LCC(Beech Avenue, Parbold, West Lancs District) (Prohibition of driving) order 1983, whereby parking is restricted to residents and their visitors.

If Mill Lane residents wish, they may apply to establish a residents parking zone, though the process requires a minimum of twenty properties with 51% of the properties supporting the scheme. There is also a charge for this.

It was resolved to support by way of letter if such a process is pursued by the residents however, previous attempt to resolve this issue have been unsuccessful. A longer line of parked cars reduces visibility at this road with hazards at each end (The Stocks Junction and the canal bridge both having poor driver visibility). Most homes have more than one car and it is an issue that there are just too many cars.

## **6. Village Hall Matters**

- **To determine responsibility for annual service of new heating and ventilation systems.**

It was resolved to hold a meeting with PCA and try to come to some agreement with regard to the paying of maintenance invoices that will comply with the Parish Council Financial Regulations in terms of ensuring best value for services.

- **To consider relining the car park**

It was resolved to seek quotations for this work.

- **To consider PCA plans for courtyard at rear**

The PCA had informally suggested that the Parish Council pay architect fee's in the sum of £1,700 to draw up plans for an extension for storage or for more toilet provision as found to be required during the Covid crisis. These plans could then be used to send out to Funding Providers. It was agreed to have more discussion on this point but meeting up to sharing the financial burden up to half the cost was resolved in principle.

- **To consider installing a picnic bench in the play area, in an attempt to encourage teens away from sitting on the children's swings.**

It was resolved not to provide seating in this area to discourage young people from using the area as a hang out, particularly in the evenings. The area is primarily for the entertainment of young children.

## **7. Alder Lane Issues**

- **Update on gate for the car park**

It was resolved to pursue this idea and obtain some quotations, once a specification is drawn up. Councillors agreed to measure the area.

- **Update on request to trim trees on Bramble Way verge**

It was resolved to return to this issue at the end of summer.

- **To consider creating new changing facilities**

It was resolved not to pursue this issue at the present time. The playing fields are costing residents' money, whilst few residents use them. The current licences are issued to neighbouring areas where the residents do not pay for upkeep and the licence fee does not cover maintenance costs.

### **8. To ratify accounts and authorise payment of accounts presented**

210521	RBS	Bank charges	d.d.	£1.05
210521	O2	Contract for cctv Bramble Way	d.d.	£21.90*
210521	Info Commissioner	Data Protection registration	d.d.	£35.00
270521	E A Broad	salary	s.o.	£893.44
280521	Yates Playgrounds	New equipment Burnside	2989	£9,438.00*
280521	Yates Playgrounds	Repainting, new surfacing	2989	£12,250.80*
280521	NEST Pension (£30.17 from parish, rest is employee contribution)			£99.36
040621	Wrightington Windows	Village Hall cleaning	2991	£25.00
040621	Laurence Davis	Groundswork contract	2992	£1,767.00
040621	Fire Equipment Services	smoke detector service	2993	£126.00*
040621	PCA	Room hire 030621	2994	£34.00
Cheque 2995 printed incorrectly so spoiled and not used.				
040621	E A Broad	Reimbursement for postage stamps	2996	£ 19.12
040621	Brian Shackley	Website maintenance for 2 years (approx £10 per month)	2997	£260.00

\*contain VAT

The accounts were ratified and authorised for payment.

### **9. To note Planning and Planning Applications**

Application Number 2021/0622/FUL

Location: 1 Beech Avenue, WN8 7NS

Proposal: Proposed Outbuilding (Summer House)

Parish Council Response: This application appears to be incomplete, there are no elevations or dimensions marked on the plans so we are unable to make comment without this information.

Application Number 2021/0553/FUL

Riding school

Parish Council Response: No objection to this proposal.

Application Number: 2021/0575/CON

Proposal: Approval of details reserved by condition nos 3, 4, 5, 6, 9, 10, 12, 13, 22 and 24 on planning permission 2020/0463/FUL relating to materials, boundary wall, hardstanding, drainage, swift, Natural...

Location: Scarisbrick House 4 The Common WN8 7DB

With regard to Scarisbrick House (former Royal Bank of Scotland) the Clerk was asked to send the following comment of the Planning Officer dealing with the matter.

Reference drawing 2020-095-001 dated May 20 from Graham Schofield Associates

Noted that the water output from the Attenuation tank is fed into the existing combined water drains. Was this intended?

It is important that there is a way of maintaining and inspecting the attenuation tank in the future. The minimum required would be suitable man holes at the input and output of the attenuation tank to allow the water flow and storage to be monitored and cleaned if necessary.

There is a subway under the railway line close to the bank site which regularly floods. There is a drain from the subway, which is accessible at the front of the office building between the station and the bank site. The drain continues through the waste land at the back and probable passes into the land in the area where the attenuation tank is to be built.

Suggested action:

Contact Network rail who have done some work on this subway drainage to find out where they think the drain runs.

During the digging work for the attenuation tank watch out for a drain pipe or even some kind of soakaway drain.

We believe that there is an underground stream or water course which cuts across the land where the attenuation tank is positioned. If water is located during digging work, we suggest that advice is obtained as to how to proceed.

Application Number: 2021/0505/FUL

Proposal: Second storey extension (on existing single storey extension) |

Location: Lancaster Cottage Lancaster Lane Parbold Wigan Lancashire WN8 7HQ

Parish Council Response: No objection to this proposal.

**10. To consider WLBC Electoral Review to feed back to the Local Government Boundary Commission.**

<https://consultation.lgbce.org.uk>

The WLBC proposals to the Boundary Commission were distributed and considered by the Council. The main change will be reducing from 54 Borough Councillors to 45 based on the theory that each Borough Councillor will then represent the same number of constituents. The Ward Boundaries will change accordingly.

**11. Councillors' agenda items for future meetings**

Cllr Butts: Greenfield Avenue pavement.

Cllr Bake: Consider installing seated benches on the playing fields.

Cllr Schaffel: Noticed that Future Flower Farm is selling flowers at the edge of Chapel Meadow. Also that there are now post boxes installed along the canal moorings.

Cllr Long: A Facebook comment had been distributed, noting that there was a trip hazard between the rugby and football pitch at Alder Lane Playing Fields. It had been noted that WBC no longer test methane at site themselves but have hired an external contractor. As the Parish Council are indemnified from any infill site workings, the matter will be reported to WLBC for resolution.

**12. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press, leave the meeting during the consideration of the remaining items on the agenda.**

Resolved.

**13. To consider a new item of play equipment for Burnside Play Area within the budget of £5k, supported by £3k WLBC Capital Grant and £2k parish funds**

It was resolved to purchase the basket swing or similar within budget from Yates Playgrounds as long as there is sufficient room at the Burnside Play Area for it to be included.

There being no further business, the Chairman closed the meeting at 9pm.

*Cllr Charles Bithell  
Vice Chairman*

*2nd July 2021*