

**Minutes of the Meeting of Parbold Parish Council**  
**7.30 pm on Friday the 3rd of November, 2017**  
**Parbold Women's Institute Hall, The Common, Parbold, WN8 7HA**

**Present:** Cllr Brian Arnold (Chairman), Cllr Rob Bailey, Cllr May Blake, Cllr Denise Butts, Cllr Sue Holland, and Cllr Tony Schaffel.

- A minute's silence was held in remembrance of those who gave their lives for their country in battle; then Cllr Arnold read the poem "Lest we forget".

**1. To record apologies for absence**

Apologies were accepted from Cllr Charles Bithell (Vice Chairman), Cllr Sarah Carruthers, Cllr John Stewart and Cllr Ros Wess.

**2. To receive declarations of interest**

Councillor Arnold declared an interest in Item 5.

**3. To sign as a correct record the minutes of the meeting held 6th October 2017**

These Minutes were accepted as a correct record of the meeting and duly signed by the Chairman.

**4. Public Participation:**

The meeting was adjourned for a period of public participation for members of the public to raise matters of concern or interest as notified to the Chairman.

- Three members of the public attended: Steve Morgan who spoke on behalf of Parbold Unlimited, along with resident Paul Quirk; and Joan Saunders who asked if the Flood Wardens could be added onto the Parish Council's insurance policy, giving papers to Cllr Arnold at the end of the meeting.
  - Members requested information about which charities had benefited, and by how much, from the "Sunshine Sunday" event, as it had been advertised as a charity event. Steve would get back to Cllr Arnold about this, even though this event was not organised by Parbold Unlimited.
  - It was pointed out that different events have different personnel running them e.g. the Village Show has a different Treasurer and Secretary, and has a small group organising it. Its AGM is on Nov 7<sup>th</sup>, and an invitation was given: anyone is welcome to attend. All communications for the Village Show will sent by Steve Morgan to Cllr Brian Arnold, and the Chairman requested that the PC be put on the mailing list for the Minutes of the Village Show AGM. Comments had been received that gullies had

been blocked this year causing flooding, but Paul and Stephen had cleared them.

- For the Street Festival, parking had been an issue despite efforts to address this by using the equestrian centre. Cones will be deployed all along Alder Lane from the mini-roundabout to Bramble Way next year. The taking down of the signs had been delayed this year because of a shortage of able bodied volunteers, but this will also be addressed for next year. All event permissions will be sought where necessary, and assurances were given that all proper procedures will be followed.

Mr Morgan had followed up every complaint from the public to improve the event in future. All music is stopped by 7.30/8.00 p.m.

- The Café has doubled its footfall of customers lately. It is to be a community hub, with a classroom for activities e.g. Arts and Crafts (Council was assured it will not be a performance venue nor take anything from the WI Hall).
- Christmas Decoration arrangements will be the same as last year, and Parbold Unlimited will buy/acquire the tree, and take down the one by the Doctor's Surgery.

Council noted that the Christmas lights attract visitors, and this brings prosperity to the village.

Mr Morgan will take over the Carols around the Tree event now also.

Cllr Butts thanked the Parbold Unlimited representatives for all the hard work and effort they put in to keep these events alive.

The meeting was reconvened.

#### **5. To appraise Councillors of the future festivals arranged for Christmas and the coming year and discuss any involvement**

The Chairman had included this Item along with Public Participation; but expressed the intention for the PC to be more involved in the process of all these events in future.

#### **6. To receive an update from Parbold Heritage Group Meeting and consider any actions needed**

The meeting received an update following the recent meeting of the Heritage Group which is currently seeking funding for repair/refurbishment at Parbold Dry Dock.

Council received information that this group needs to raise £60,000 and were asked to consider a £2,000 contribution.

The Parish Council would seek further clarification on what this amount would specifically cover.

The PC could not pay an individual, so quotes for contractors for specific tasks, and quotes for specific materials up to a value of £2,000 would be needed; or a similar detailed plan from the Heritage Committee showing how any grant could contribute to a larger scheme for example.

This suggestion would need to be put on the agenda of the next full council meeting or Finance Committee Meeting for budget ratification.

**7. To consider action to take following information about Dock Brook received from the Flood Action Group**

Cllr Wess or another representative of the Flood Group would be invited to speak at the next PC meeting to further this project following receipt of the 52 page report.

Cllr Arnold asked Cllr Blake to consult with WLBC to see if they had been made aware of this Flood Report.

**8. To ratify accounts and authorise payment of accounts presented**

201017	RBS	Bank charges	d.d	£5.60
301017	E A Broad	Salary for October 2017	s.o.	£695.71
301017	NEST	pension (£7.44 Parish contribution)	d.d.	£61.05
031117	PCA	Room hire 17/10 & 23/10	2705	£34.00
031117	SLCC	Annual subscription to Society of Clerks	2706	£76.69

amount is divided as follows: Parbold (16 hours) = £76.69: Lathom South = £38.35: Dalton = £23.96 for a total of £139.00 annual subscription.

031117	Parbold WI	Room hire for 3rd November 2017	2707	£32.50
031117	J Smith	Clerical support for meeting 031117	2708	£32.22

The accounts were ratified and authorised for payment.

**9. To set a meeting date for the Finance Committee to discuss budget for 2018/19**

The Finance Committee will meet to discuss next year's budget on Wednesday, the 22nd of November 2017 - venue to be confirmed, but provisionally Parbold Village Hall at 7.30pm. Cllr Bailey sent apologies in advance for this meeting. All others present can attend on this date.

**10. Village Hall Issues:-**

- **To consider action to be taken in regard to complaints about antisocial behaviour in the play area**

The possibility of CCTV cameras is to be explored.

**11. Alder Lane Issues:-**

- **To receive an update on Parbold Wildlife Group - issues raised from 17th October 2017 meeting**

Members considered the request for funding from this group, but the amounts would need to be put on the agenda of the next meeting or Finance Committee Meeting for ratification according to the council's budget.

Clarification was needed on the amount given, as the various figures added up to different totals than those supplied. Would this be a one-off payment or a continuing cost?

- **To decide what action to take over the flooding at the edge of the football field and the inconsiderate parking on match days**

This matter was discussed, but no action was decided upon at this time.

## **12. To note current Planning and Planning Applications and make responses as relevant**

Clarke Telecom Application

Permission has been granted to site a monopole at the BT Exchange.

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Application Number: 2017/1096/PNH

6 Brookfield, Parbold, Wigan, Lancashire, WN8 7JJ

Application for determination as to whether prior approval of details is required - extension of dwelling-house.

This item was noted.

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Application Number: 2017/1032/CON

Plot 6 Chapel Lane, Parbold. Lancashire.

Approval of details reserved by condition number 8 of planning permission 2016/0962/FUL relating to a scheme of investigation to establish condition of canal bank wall.

For comment: - A section of hedge has already been removed.

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Application number 2017/1050/FUL

Plot 3, Chapel Lane, Parbold Lancashire

Widening of existing track and provision of car parking/turning head and extension to mooring (part retrospective)

Parish Council Response: Parbold Parish Council objects to this proposal. The level of Plot 3 is generally much higher above the level of the canal than the other plots. A high, steep bank rises from the mooring. It is understandable that a path and perhaps steps are needed to allow access to the mooring: though it is unfortunate that these are so visible from the towpath opposite, and consideration should be given to a more sympathetic finish than the black rubble so far installed. However, the proposal also includes the siting of a wide space to park and turn vehicles in the area immediately above the mooring. If left in this position, vehicles would be highly intrusive and 'in your face' from the point of view of people using the towpath. I have observed a car parked in this position soon after the unauthorised construction of the access, so I have been able to see how visually dominant and overbearing this development would be if permitted. If a car parking space is required, it should be sited

further back where it would not be visible from the towpath and canal. The concern with this site (as with the other plots in this unfortunate series) should be to limit any installations to the minimum, and to keep them as sensitive and appropriate as possible in this attractive rural Green Belt setting which is seen by so many from the towpath and the canal. However, it should be remembered that consideration of this proposal starts from the position of inappropriate development in the Green Belt. The creation of a car park enabling vehicles to loom intrusively above the canal on this high bank would be significantly harmful visually, as well as inappropriate in the Green Belt. The convenience of the users is not a matter sufficient to outweigh the harm of inappropriateness and the visual harm to the Green Belt in this prominent location

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Application Number: 2017/0995/FUL  
35 Lindley Drive, Parbold, WN8 7ED

Single story extensions to front and rear, extension to existing rear garage and pitched roof to existing front and rear dormers.

The meeting noted there have been 6 letters of response on this

Parish Council Response: The parish council note that the front elevation is different in style to the other houses in the row and therefore incongruous.

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Application Number: 2017/1045/FUL Crimond, Croasdale Drive, Parbold WN8 7HR  
Proposed extension to porch and canopy including oak post and gable frame, alterations to games room and TV room bay window roofs, new dormer to south elevation, replace hipped gable.

The meeting noted there were no letters of response on this

Parish Council Response: No objection to this proposal.

### **13. To receive feedback from Speed Indicator Devices, and consider other areas for installation**

The style and format of the SPID by the Village Hall is considered to be very effective. Cllr Arnold gave statistics on speeds and numbers of vehicles. The Tan House Lane SPID has been moved to Station Road. The highest speed recorded on Alder Lane is 90 mph, but with an average speed of 27 mph, and Tan House Lane is 60 mph, with an average of 20 mph. So the SPIDs seem to be effective generally.

### **14. To introduce current WLBC Consultations:**

- **Open Space Study**

The survey was noted, with response submitted by the clerk and agreement that further liaison with the researchers could be concluded with the clerk and Cllr Wess, if available.

- **West Lancashire Local Plan Review**

The meeting noted receipt of the documentation and the request for two representatives to attend the meeting on the 9th January 2018 at 4 pm.

Cllr Blake would like to be one of the representatives for Parbold PC and stated that this decision should be taken at this meeting by councillors and not beforehand by the Clerk.

Cllr Bailey and Cllr Arnold stated that Cllr Blake would be invited to be a representative in her own right in her capacity as a Borough Councillor.

#### **15. Councillors' agenda items for future meetings**

Cllr Blake: Clearing up the land at the back of the delicatessen and shops – reminder needed about what was agreed and query over landownership.

There being no further business the Chairman closed the meeting at 8.55 p.m.

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*Chairman - Cllr B Arnold*

*1st December 2017*