

Parbold Parish Council

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Minutes for the Meeting of the Parish Council at 7.30 pm on Friday 5th September 2014 in Parbold Women's Institute.

Before opening the meeting, the Chairman thanked everyone involved in the World War 1 commemorative luncheon.

Present: Cllr Arnold (Chairman), Cllr Bithell (Vice-Chairman), Cllr Bailey, Cllr Butts, Cllr Murrin-Bailey, Cllr Holland, Cllr Schaffel, Cllr Stewart, Cllr Wess.

1. To record apologies for absence

Apologies were accepted from Cllr Blake

2. To receive declarations of interest

No declarations were received.

3. To sign as a correct record the minutes of the meeting held 4th July 2014

The Minutes were accepted as a true record of the meeting and duly signed by the Chairman.

4. Public Participation:

The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.

A member of the public suggested that benches be placed at Alder Lane fields so that there is somewhere to rest whilst out walking. The Chairman agreed to put this on a future agenda.

It was reported that the flashing warning lights on Lancaster Lane were switched on throughout the school holidays.

Paul Quirk thanked the Parish Council for arranging the Hoscar meeting, noting that Cllr Arnold's Chairmanship skills and the minute-taking made such a difference to the meeting.

The Chairman thanked Mr Quirk for all his work and pledged that the Parish Council will continue to support him.

The meeting noted that the strong smell was evident this evening.

5. To receive minutes of the liaison meeting on Wigan Waste Water Treatment Centre held on 22nd July 2014 in Parbold WI Hall and any update from meeting of the working party group

The working party meeting, held earlier in the day, with the following action points decided:

That the council get copies of the following documents

www.defra.gov.uk Code of Practice on Odour Nuisance from Sewage Treatment Works & Odour Guidance for Local Authorities 120+ pages

The working party heard that WLBC doesn't have a specific committee dealing with issues like this and that Cllr David Suworth hold the appropriate portfolio. However, there is a Corporate & Environmental Overview & Scrutiny Committee

An updated spread sheet of complaints for July and August should be obtained.

That the Parish Council contact the Environment Agency to get the rest of the papers Thomas Glyn-Jones promised at the meeting.

Steven Howell has been asked what methods they use for area source sampling – micro-meteorological methods or hood methods?

The Parish Council to enquire when can we expect sight of the report commissioned by WLBC which Andrew Hill mentioned at the last meeting? It was commissioned by WLBC and the site was visited on July 1st for 6 hours.

Can we ascertain from WLBC what constitutes a legal definition of a nuisance as DEFRA documentation states:

Any dust, steam, smell or other effluvia arising on industrial, trade or business premises and being prejudicial to health or a nuisance. Should be dealt with by provisions in EPA 1990 Section 79(1)(d)

The Parish Council produce a card with all the contact numbers and email addresses to be circulated to every resident and business in the village.

Cllr Bithell arrived at 8pm

These little bits of pressure seem to be working - in that we are being listened to and getting some answers. The smell today was reported by members of the public but WWTC also issued information that they had a problem that would result in increased odour.

The Parish Council had been told there was an Environment Agency deadline for September to complete the sludge work. The Clerk was asked to arrange a Saturday site visit for Paul Quirk and Cllrs Arnold, Butts, Murrin-Bailey, Holland and Bithell. Cllr Wess declared that she was attending a residents site visit separately.

The next meeting was proposed to be Monday 20th October or Tuesday 21st October 2014.

6. Alder Lane:

- **To distribute Minutes of meeting with Parbold Wildlife Group held on 9th July 2014**

The minutes were distributed.

- **To consider request that Midstream undertake further clearance of scrub around the meadow between January and March 2015 at an estimated cost of £250**

It was unanimously agreed to pay up to £250.00 to Midstream Garden Centre to clear scrub from the outer edge of the biological heritage site between January and March 2015.

- **To notify Councillors of correspondence with Damstead Acre, re triangular section of land on Lancaster Lane**

Following comments from the Wildlife Group and Tree Wardens the following letter was sent to the home-owner:

"Further to your enquiry early this year regarding the triangular section of land on Lancaster Lane that abuts your property, it is understood by the Parish Council that this is public, open-access land. In view of this Parbold Tree Wardens have maintained the area for a number of years and will continue to do so."

- **Follow up regarding Vehicle Impact to Alder Lane Hedge and fencing**

The matter to be referred to the parish council insurance company.

As regards replacement of the concrete and metal fencing, the Clerk was asked to contact LCC requesting whether there is a safety aspect to this fencing or if replacing the fencing with a hedge would suffice. As the land is owned by WLBC, consultation with them on replacement will be required.

- **Consider any applications for use of the playing field facilities**

There had been no enquiries.

However, Shevington Sharks were continuing to use the football field for informal training without remuneration.

It was decided to meet with Shevington Sharks to discuss this.

- **Notification of toilet blockage during Village Festival and consideration of invoice**

The toilet blockage was evident very early on in the festival weekend but no action was taken by the Festival Committee to mitigate the damage and eventual repair, met by the Parish Council amounted to £90.00

It was resolved to request this amount be reimbursed by the Festival Committee.

A formal, written contract for use will be drawn up for next year's Festival to ensure both parties appreciate their responsibilities.

7. Village Hall:

- **To receive notes from the PCA Liaison meeting date of 23rd July 2014**
- **To confirm membership of working party to meet with PCA to further discuss peppercorn rent of village hall**
- **To consider maintenance issues:**
 - **Painting or staining of external woodwork around the windows**
 - **Re-fixing of loose downpipe on guttering**
 - **Consider joiner's recommendations regarding fire doors in the larger hall**
 - **Consider flagstones around the entrance and sides of the hall and whether they need to be evened out.**

Item moved to the end of the agenda to discuss without members of the public present.

8. The Common:

- **Completion of repairs to bollard**

Work had been completed during the summer.

- **Green BT Boxes update**

It was resolved to request that the Jubilee Garden cabinets be re-sited within the telephone exchange curtilage, or failing that, to be placed on Jubilee Garden but turned 90 degrees so that the visual impact is lessened.

Any cabinets placed on parish land to be subject to one-off payment to the Parish Council of £750.00 each.

- **Cycle-racks update**

It was resolved to refuse permission to site the new-style metal bicycle racks on the parish land on The Common shopping parade and request LCC remove those currently in situ, reinstating the sandy tarmac and suggest that they be sited at the railway station.

9. To update grass cutting schedule to issue for invitations to tender for 2015 contract

The schedule was agreed and will be sent out to tender. The Clerk was asked to add that preference will be given to a contractor who uses a cylinder mower.

10. To set a meeting date for the steering group to investigate an appropriate Speed Indicator Device for Parbold Village.

It was agreed that the working party of Cllrs Arnold, Bithell, Stewart & Wess hold an initial meeting on Monday 29th September 2014 at Cllr Stewart's home.

11. To ratify accounts and authorise payment of accounts presented

170714	Pauline Sewell	WW1 refreshments	2438	£240.00
220714	Brian Arnold	Sundries at Alder Lane	2439	£153.76
290714	BDO	External Audit fee	2440	£360.00
290714	C J Lyon	Drain jet wash Alder Lane	2441	£90.00
cheque 2442 cancelled				
290714	David Secrett	Cleaning and gardening services	s.o.	£128.00
290714	E A Broad	Salary (July 2014)	s.o.	£718.46
240814	David Secrett	Cleaning and gardening services	s.o.	£128.00
280814	E A Broad	Salary (August 2014)	s.o.	£718.46
050914	Fire Equipment Service	Village Hall fire equipment	2443	£178.80*
050914	Argus Fire & Security	Village Hall intruder alarm service	2444	£120.00*
050914	Parbold WI	Room hire	2445	£58.00
050914	Parbold PCA	Village Hall room hire	2446	£25.50
050914	Playsafety Ltd (ROSPA)	Annual risk assessments play areas	2447	£159.60
050914	David Secrett	New litterpicker	2448	£11.99
050914	Barry Rawsthorne	Grass cutting	2449	£1,098.00
050914	Yates Playgrounds	3 monthly check of equipment	2450	£69.60*

Ian Yates has also provided (free-of-charge) updated valuations for all the equipment for insurance purposes. See email for details.

050914	Michael Woods	Clearing guttering at village hall	2451	£70.00
050914	Lancashire Turf	Weed and feed on playing pitches	2452	£417.60*

*Contains VAT

Bank Balances as at 28th August 2014

Business High Interest Account	£79,841.47
Business Current Account	£38.56

The accounts were ratified and authorised for payment.

12. To consider the ROSPA annual report on play areas and any recommendations

The ROSPA annual report as received and discussed. There were only medium or low risks noted and no action required. It was noted that the fencing at Burnside was in a poor state of repair.

13. To acknowledge receipt of External Auditor's Report and note recommendations

It was noted that the External Auditor's Report had no issues of concern, once the asset register had been amended to include Bramble Way car park and shipping container.

14. To note Planning and Planning Applications

Cllr Bailey abstained from voting on Item 14 as a Member of WLBC Planning Committee.

Application Number: 2014/0803/FUL
80 The Common Parbold Wigan Lancashire WN8 7EA
Erection of detached single storey building ancillary to main dwelling

Cllr Bithell declared an interest in this item as a neighbouring property.

Parish Council Response: Parbold Parish Council discussed this application in meeting at the first opportunity. There are concerns that it constitutes garden-development and back land in-fill. Should planning permission be granted, it is requested that a condition be imposed, that the development is ancillary to the main dwelling and does not become separate from it.

Application Number: 2014/0816/FUL
Friars Wood Lancaster Lane Parbold Wigan Lancashire WN8 7HQ
Demolition of existing building and erection of three dwellings.

Parish Council response: Parbold Parish Council has concerns with this development. Replacing one dwelling with three will create pressure on local amenities and the development is garden infill, involves the removal of trees and is out of keeping with the surroundings.

Cllr Murrin-Bailey left the meeting due to other commitments at 8.45pm.

Application Number: 2014/0735/FUL
Greystones Lancaster Lane Parbold Wigan Lancashire WN8 7AA

Conversion of roof space to music room including 6 no. conservation style rooflights and new staircase between first floor and attic.

The Parish Council has no objections to this proposal

Application Number: 2014/0731/FUL
Newstead. Stoney Lane Parbold Wigan Lancashire WN8 7AF

Two storey side bay extension and first floor extension to existing detached garage to create additional living space.

The Parish Council has no objections to this proposal

Application Number: 2014/0791/FUL

Land To The East Of Waness Blades Road Lathom Lancashire

Construction of solar farm, to include the installation of solar panels to generate approximately 16MW electricity with switch room, substation, inverter housings, security fencing, CCTV cameras and other associated works.

Parbold Parish Council has considered this application and objects to the proposed development. This is agricultural land in the green belt and should be used for food production. It is inappropriate to change the use to site solar panels and associated paraphernalia, including high security metal fencing, creating an industrial unit here. The site is overlooked by Parbold Hill and the current panoramic view enjoyed by residents and the many visitors to this area would be blighted by this development.

15. Items raised by Councillors:

- **To consider maintenance of the shrubbery outside The Heys**

No progress on this item.

16. Councillors' agenda items for future meetings

Cllr Wess: solar farms, future of the signal box and station house, ask residents, via PCA newsletter, to tidy up the frontage of their homes particularly remove leaf-fall from gullies and drains and keep doing it throughout the winter.

Cllr Arnold reported back from the recent PACT meeting, noting very poor attendance there.

Cllr Bithell: contact with the new headmistress at Parbold Douglas School and inform her of the car parking problems on Lancaster Lane and Tan House Lane. Revisit issue of providing a Multi-Use Games Area (MUGA)

Cllr Holland: apologies for the next meeting.

17. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press, leave the meeting during the consideration of the remaining items on the agenda

It was unanimously agreed that Item 7 - Village Hall matters now be considered in camera.

18. Village Hall:

- **To receive notes from the PCA Liaison meeting date of 23rd July 2014**
- **To confirm membership of working party to meet with PCA to further discuss peppercorn rent of village hall**
- **To consider maintenance issues:**

- **Painting or staining of external woodwork around the windows**
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Due to the confidential nature of the discussion that followed, reporting restrictions apply.

These matters will therefore be decided at the next meeting on 3rd October 2014, following more detailed information and time to consider this.

There being no further business, the Chairman closed the meeting at 10:30pm.

Cllr Charles Bithell - Vice-Chairman

3rd October 2014