

Minutes of the Meeting of the Parish Council at 7.30 pm on Friday 5th June 2015 in Parbold Women's Institute.

Present: Cllr Bailey, Cllr Blake, Cllr Butts, Cllr Holland, Cllr Murrin-Bailey, Cllr Schaffel, Cllr Stewart, Cllr Wess.

1. To record apologies for absence

Apologies were accepted from Cllr Arnold and Cllr Bithell.

2. To receive declarations of interest

None declared.

3. To sign as a correct record the minutes of the meeting held 15th May 2015

The Minutes were accepted as a correct record of the meeting.

4. Public Participation:

The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.

Andrew Larkin introduced himself to the Councillors; he would be interested in the advertised village maintenance work. He has had land management experience at Mere Sands and is a member of the Friends of Dean Wood, Up Holland.

Cllr Holland raised the issue of the Alt Crossens Drainage meeting as a member of the public. Returning to their request for £100 funding towards the investigation of setting up an internal drainage board, she asked the Parish Council to answer definitively if this sum could be awarded as she is attending their next meeting in the coming week. The matter was not listed on this agenda, but the meeting agreed that under Chairman's powers, the sum of £100 could be allocated to the drainage group. The Clerk was asked to list this as an item on the next agenda for further discussion.

5. To set a meeting date to discuss village maintenance

It was agreed to meet on Wednesday 24th June 2015 at 7:30pm at Cllr Stewart's home.

The Clerk was asked to report to LCC highways that the vegetation along Alder Lane needs cutting back.

6. To consider action for parking enforcement

It was resolved to ask LCC parking enforcement to visit specific areas in the village on four occasions for an estimated fee of £80 per visit. A warning that this action will be taken to be included in the newsletter and advised to Parbold Douglas Academy.

One visit for 8:30 - 9:30 am in June/July on Lancaster Lane/Tan House Lane, two visits after 6pm on Mill Lane and a return to Lancaster Lane in September 2015 will be arranged.

7. Issues regarding Parbold Village Hall:

- **Update maintenance of fire doors**

Following the request by PCA enquiry will be made as to whether the full height of the aperture can be filled with a door, rather than having glass windows above.

- **Update power- wash of play area surfacing**

Upon examination of the play area, the surfacing was found to be clean and dry and not in need of power-washing.

- **Consider request from PCA that village hall gutters are cleared**

It was resolved to budget up to £100 to clear the guttering.

- **Ratification of payment for a Five-Year Electrical Survey**

It was resolved to meet the expense of £571.20 for the five year electrical survey and to request a copy of the report and that the PCA do not incur expense on the Parish Council's behalf without informing the council first.

8. Issues around Alder Lane Playing Fields:

- **Update on provision of bench(s) on Chapel Meadow**

It was resolved to order two of the Glasdon Pheonix seating with arms, in wood-grain effect Enviropol resin, with anti-theft fixtures, for installation around Chapel Meadow.

It was agreed to contact the Wildlife Trust to check what planting may be required for a bee garden. The meeting noted that the Royal Horticultural Society was offering free plants intended to attract bees.

9. To ratify accounts and authorise payment of accounts presented

150515	David Secrett	Cleaning and gardening	s.o.	£128.00
290515	E A Broad	Salary (May 2015)	s.o.	£718.46
050615	Paul Scott	Weatherboard on village hall door	2499	£47.19
050615	Zurich Municipal	Parish Council insurance	2500	£1,403.21
050615	spoiled cheque		2501	nil
050615	Parbold WI	Room hire	2502	£24.00
050615	Sandra Jones	Internal audit fee	2503	£120.00

050615	PCA	Annual sum for newsletter piece	2504	£125.00
050615	B Rawsthorne	Grass cutting (May 2015)	2505	£399.00
050615	Post Office	National Insurance x 3 months	2506	£43.11
050615	E A Broad	Salary adjustment - reduced NI	2507	£3.76
050615	Parbold WI	Extra hour at AGM	2508	£12.00
050615	PCA	Reimburse 5yr electrical inspection	2509	£571.20

Bank Balance as at 29th May 2015

Business Current Account	£50.81
Business High Interest Account	£99,548.71

Total **£99,599.52**

The accounts were ratified and authorised for payment.

10. To note Planning and Planning Applications

2015/0466/CON Woodvale Farm Wood Lane Parbold Wigan Lancashire WN8 7TH
Approval of Details Reserved by Condition No. 5 of planning permission 2014/0939/FUL
relating to a landscaping scheme

Application noted.

11. Items raised by Councillors:

- **Cllr Bithell** - discussion of the special objectives of the new council, its' role in the village and main objectives for continuity, expansion or change.

Item deferred in Cllr Bithell's absence.

- **Cllr Stewart** - consider organising car parking for village events.

It was resolved to suggest that Parbold Unlimited approach local land-owners to hire a field suitable for car parking. The Parish Council does not have the resources or volunteers to organise parking for large village events of this type.

The September 2015 street festival will clash with the first match of Eccleston Football Club. The Clerk was asked to inform Eccleston FC, so that they might switch fixtures for that weekend. Whilst Parbold Unlimited can use the car park, it remains a publically accessible car park. The playing fields, even the perimeter of the playing fields, cannot be used for car parking.

In response to the Festival Committee's request to use the parish council owned shipping container and toilet facilities, this was agreed with conditions. The facility must be returned to the Parish Council in a clean, tidy and functioning condition. The toilets must not be "over-used", must be inspected periodically by a member of the festival committee (ideally a toilet attendant should be stationed there) and must be closed if they become blocked.

12. To consider request for funding for the Carols around the Tree event

There was discussion about the location of the event. Many Councillors would be happier to see it returned to the centre of the village, around Parbold WI Hall. The Clerk was asked to write to the Carol group, thank them for the huge amount of work they do to stage the event and ask if they might consider returning to the WI Hall, if road closure can be assured. The £150 donation was agreed and the cheque will be issued at the next meeting.

13. Councillors' agenda items for future meetings

Cllr Wess - potholes at top of Broadmead, off Railway Road. Has there been a policy decision at LCC not to repair potholes in rural areas due to funding cuts?

Cllr Holland - Alt Crossen Drainage meeting feedback.

Cllr Butts - reports that some potholes on Greenfield Avenue have been repaired.

Cllr Blake - reports that, as Borough Councillors, she over arranged for potholes by the railway crossing to be repaired, has had the dog bin on Tan House Lane attended to and is still in negotiations regarding potholes on Beacon Crossing.

There being no further business the Chairman closed the meeting at 9.10 pm

3rd July 2015

Chairman - Cllr R Bailey