

Parbold Parish Council

*Clerk: Mrs Elizabeth-Anne Broad JP, LLB (Hons), MA, CiLCA
1 Pinewood, Skelmersdale, Lancashire, WN8 6UZ
Tel: 01695 557678 Mob: 07973 340254
e-mail: parboldpc.clerk@yahoo.com*

Minutes of the Meeting of the Parish Council at 7.30 pm on Friday 7th March 2014 at Parbold Women's Institute Hall.

Present: Cllr Arnold (Chairman), Cllr Murrin-Bailey (Vice Chairman), Cllr Bailey, Cllr Blake, Cllr Bithell, Cllr Schaffel, Cllr Stewart, Cllr Wess.

1. To record apologies for absence

Apologies were accepted from Cllr Butts & Cllr Holland.

2. To receive declarations of interest

None declared.

3. To sign as a correct record the minutes of the meeting held 7th February 2014

The minutes were accepted as a correct record of the meeting and duly signed by the Chairman.

4. Public Participation:

The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.

Steve Morgan asked for parish council support to have Christmas lighting put onto lamp-posts. Cllr Blake agreed to enquire at WLBC. LCC Cllr David Westley will also be asked to assist.

With regard to Item 6 on the agenda, the Festival Committee request use of the fields and facilities (toilet, power and water) for the festival weekend. Marquees will be erected on Thursday 10th July 2014, the first event will be the barn dance on the evening of Friday 11th July 2014. Preparations are being made to extend the festival to include events on the Sunday so that the marquees will be removed on Monday 14th July 2014.

Cllr Wess, speaking as a member of the public, brought to the council's attention to further antisocial behaviour experienced by a resident on Tan House Lane, emanating from the car park and alleyway behind the shops on the Common. Residents were advised to call the police on 101 to report this antisocial behaviour, unless they fear an emergency situation warrants a 999 call.

5. To consider items raised by member of the public - Christmas 2014

- **proposal that Christmas lights are put onto lamp-posts throughout the village**

The Parish Council agreed in principal to this proposal, and support the residents undertaking this.

- **proposal to close roads (Mill Lane - The Common shops) for a Christmas Lights Switch-on Celebration**

Proposal withdrawn.

6. Alder Lane:

- **Parbold Village Festival: to confirm their use of fields and facilities**

It was resolved to allow use of the Alder Lane fields for the Parbold Village Festival in July 2014, on condition that only light vehicles be permitted onto the playing pitch and that there would be a review immediately after the event to consider and record the condition of the playing fields.

The Parish Council will not withdraw permission should heavy rain precede the event but do expect the Festival Committee to take any steps necessary to mitigate damage in such circumstances. The Parish Council ask to see a written contingency plan of mitigation measures that will be taken in the event of heavy rain to reduce damage to the surface of the field.

The Village Festival Committee must accept responsibility for any damage caused to the pitch and supervise what vehicles do enter the field. The entrance used for the field is of particular vulnerability as the drainage system for both pitches meets here and the landfill cap is close to the surface, so care must be taken and protective covering should be considered.

The meeting noted that the shipping containers were not yet connected to utility services but once they are, it was agreed they will be made available for use for the festival weekend.

It was acknowledged that the site will become liable for business rate taxes once supply is connected and that Shevington Sharks would be able to claim discount from these rates. Cllr Bailey agreed to enquire about whether Parbold Parish Council could access a discretionary reduction in rates.

- **To consider use of football field by The Stocks Tavern Public House**

Gareth Caunce, Licensee of The Stocks Tavern had been asked to provide details as to their requirements but had not done so. It was not possible to agree the use without details of dates etc as double-booking might occur.

It was resolved that the fields be offered at a standard rate of £30 per day. If this event was intended to raise money for a charity pertinent to Parbold, the Council will consider any application for a donation to the charity to off-set the costs of field use.

- **To consider action to take following vandalism at Bramble Way Car Park**

It was resolved to repaint the containers without delay and to erect a cctv sign.

- **Update on Village Survey on Alder Lane Playing Field facilities**

The Parish Council thanked Cllr Bailey for getting the questionnaires printed at no cost to the Council.

It was agreed that, once the deadline has passed, Cllr Murrin-Bailey take the completed questionnaires to Edge Hill University for students to compile the results.

- **Any update on Dog Control Order**

No progress, awaiting information and assistance from West Lancashire Borough Council.

7. Mill Lane Issues:

- **Anonymous complaint regarding hedge and fence borders**

The anonymous letter received was considered by the Council, along with the attached photographs. The current resident had also been given a copy of the letter and, referring to his deeds, had stated that the fence was within the curtilage of his property. The matter was not within the Parish Council's jurisdiction so will be forwarded to LCC Highways Authority. The complaint that the pedestrian pavement is being encroached upon by overgrown hedgerow will also be referred to LCC Highways.

8. Follow up on Peter Lathom historical stone

The Chairman informed the meeting that the stone has been moved from Parbold Hall and is currently at William Waterworth's home where it is being cleaned up. It was now understood that it is not as large as anticipated and setting into Jubilee Gardens will be done once it has been cleaned.

9. To consider whether to request that WLBC Dog Wardens draw temporary stencils, reminding dog owners to clean up after their dogs, on Parbold pavements.

As an alternative to stencilled temporary signs, the Clerk was asked to request from WLBC a location list for the dog bins. Then, via the PCA newsletter, ask where residents would like additional dog bins. An information leaflet can be designed to issue to all households, with a map of the dog bins on it and a reminder to use them. Permanent, metal lamp-post signs would be preferred by this Council but no locations for these could be specified as no-one knew whether there were already such sign on the lamp-posts.

The meeting thanked Cllr Stewart for liaising with Dr Shams to produce a newsletter piece from a vet's perspective. It was noted that the PCA Editor has "final-cut" and may need to edit further to ensure it can fit into the newsletter.

10. Village Hall:

- **To consider installing solar panels on the village hall roof**

The Chairman apprised the meeting of further problems with the current heating system.

It was resolved to allocate a sum of £5,500 towards this project. Cllr Bailey will obtain three quotes, which will be distributed by email, and the project may go ahead if within budget.

Cllr Murrin-Bailey agreed to approach the Stanley Institute in Burscough to enquire about their similar project, installed a year ago.

- **Update regarding roof and redecoration of ceiling**

No update available.

11. To ratify accounts and authorise payment of accounts presented

240214	David Secrett	Cleaning and gardening services	s.o.	£128.00
280214	E A Broad	Salary (January 2014)	s.o.	£718.46
070314	Paul Scott	Replace roof tiles damaged in wind	2396	£72.00
070314	Parbold WI	Room hire	2397	£22.00
070314	Fire Equipment Services Ltd	Village Hall Fire service	2398	£61.32*
070314	Parbold Scouts	Delivery of questionnaire - A.L.	2399	£75.00
070314	Inland Revenue	National insurance for three months	2400	£54.78
070314	Euro-office	Ink and paper	2401	£82.55*
070314	E A Broad	Stamps and car parking fee	2402	£18.35

*contain VAT

Bank balance as at 28th February 2014

Reserve Account	79,129.03
Current Account	70.78

The accounts were ratified and authorised for payment.

12. To note Planning and Planning Applications

Application Number: 2014/0146/FUL

Proposal: First floor side extension and new pitched roof over front porch.

Location: 49 Brandreth Drive, Parbold, Wigan, Lancashire, WN8 7HB

Cllr Schaffell declared an interest and took no part in discussion on this application.

Parish Council Response: No objection to this proposal.

Application Number: 2014/0031/FUL

Proposal: Rear extension to existing public house & relocation of fire escape.

Location: The Windmill Hotel, 3 Mill Lane, Parbold, Wigan, Lancashire, WN8 7NW,

Parish Council Response: No objection to this proposal.

Application Number: 2014/0099/FUL

Proposal: Single storey rear extension.

Location: 54 The Common, Parbold, Wigan, Lancashire, WN8 7EA

Parish Council Response: No objection to this proposal.

Application Number: 2014/0046/FUL

Proposal: Proposed new build studio dwelling as alternative to current permission for reconstruction and extension of existing buildings to provide same studio dwelling.

Location: Building To The Rear Of, 10 Tan House Lane, Parbold, Lancashire, WN8 7HG,

Parish Council Response: No objection to this proposal.

Application Number: 2014/0053/FUL

Proposal: Single storey side extension with additional living accommodation in roof space.

Location: 52 The Common, Parbold, Wigan, Lancashire, WN8 7EA

Parish Council Response: No objection to this proposal.

Application Number: 2014/0133/FUL

Proposal: Erection of box profile sheeting between the two existing sheds to weatherproof and provide dry and clean storage for hay and straw.

Location: Woodvale Farm, Wood Lane, Parbold, Wigan, Lancashire, WN8 7TH

Parish Council Response: No objection to this proposal.

13. To note WLBC Environmental Health Department response on food hygiene standards in Parbold premises

The response from WLBC was noted. It was understood that Environmental Health were working closely with the premises to improve ratings where needed and alterations were visible.

14. Councillors' agenda items for future meetings

Cllr Schaffel - the propensity for yellow lines and other no-parking signage to be ignored by drivers. LCC highways signs on Lancaster Lane warning of road works.

Cllr Murrin-Bailey - Police house notice board, parking around the schools, could a flyer be produced in co-operation with the Head Teacher to be given out in schools.

Cllr Bithell - Whitemoss Hazardous Waste Tip,

Cllr Bailey - the Welcome to Parbold marker at Hilldale border.

Cllr Wess - WLBC's Citizen survey, the article in the Champion (19th February 2014) regarding WLBC unspent Section 106 monies.

It was suggested, in view of the rising number of policing issues (vandalism, antisocial behaviour and obstructive car parking) that a special meeting with the police be arranged as Friday evenings were busy for the police to attend Parish Council meetings.

There being no further business the Chairman closed the meeting at 9.20 pm.

Chairman - Brian Arnold

4th April 2014