

## **Minutes of the Meeting of the Parish Council at 7.30 pm on Friday 5<sup>th</sup> October 2012 at Parbold Women's Institute.**

Present: Cllr Bailey, Cllr Arnold, Cllr Bithell, Cllr Mrs Blake, Cllr Mrs Butts, Cllr Mrs Wess, Cllr Mrs Murrin-Bailey (note taker, in the absence of the clerk due to sickness)

### **1. To record apologies for absence**

No apologies received. Cllr Paris submitted his resignation and Cllr Houlgrave was absent.

### **2. To receive declarations of interest**

None

### **3. To sign as a correct record the minutes of the meeting held 7<sup>th</sup> September 2012**

The minutes were accepted as a correct record of the meeting, in the absence of the clerk will be formally signed at the next meeting

### **4. Public Participation:**

**The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.**

No formal matters were raised from members of public.

### **5. Update on Lancaster Lane Parking Issues and Flooding around Parbold Douglas School**

Parking issues on Lancaster Lane near Parbold Douglas seemed slightly better and there has been PCSO activity to assist with inconsiderate parking at times of School drop off. On the issue of flooding in this vicinity, an email from Cllr Bithell had been sent to the School Head and the response outlined a Surveyor was to assess drainage issues, although this was more likely to consider issues in the School grounds as opposed to flooding from the School land onto the road?

### **6. Update on a green bin on The Common shops car park**

There had been no response received from Mrs Pryor so no progress to be reported and the matter will go deferred to the next meeting.

### **7. Village Hall:**

PCA/PC Liaison Meeting at 7.30pm on Wednesday 24<sup>th</sup> October 2012 was noted. The Chairman commented upon a further inspection in the loft space of the building was probably required.

### **8. Alder Lane:**

- **Update on installation of a Jubilee Hedge at Bramble Way Car park**

The meeting noted that 105 trees from the Woodland Trust will be delivered in November and Clerk asked to contact Ian Wright from The Wildlife Trust who has offered to arrange volunteers to plant the hedge and additional trees if required. Quotations for moving the gate are being obtained and will be brought to the next meeting.

- **Update on car park resurfacing**

Following advice from Colin Brady and John Nelson of WLBC it was agreed to commission a survey of the car park in preparation for resurfacing up to a cost of £500.

- **Update on planning application to move storage containers**

A plan for the re-siting of the storage container was circulated and agreed that progression on this with a distance from the car park.

- **To choose a Notice Board for Alder Lane Playing Fields**

Item deferred until completion of the car park resurfacing work.

## **9. To receive ROSPA Play Area Inspection report and determine any action**

The report was distributed, with no further action required other than to continue regular three-monthly monitoring by Yates Playgrounds and annual report from ROSPA

## **10. To confirm donation to the Poppy Appeal, order wreaths from Royal British Legion and decide arrangements for presentation in the local churches.**

It was agreed that a sum of £100 be donated to the Royal British Legion Poppy Appeal and two wreaths be obtained to be distributed as follows:

Cllr Arnold – Christ Church, Douglas  
Cllr Mrs Blake – Our Lady & All Saints RC Church

## **11. To ratify accounts and authorise payment of accounts presented**

280912	E A Broad	Salary	s.o.	£690.46
280912	David Secrett	Cleaning & Gardening services	s.o.	£128.00
051012	Parbold Tree Wardens	Donation to assist with Jubilee Gdns	2261	£100.00
051012	LALC	Conference fee (2 delegates)	2262	£70.00
051012	Playsafety Ltd	ROSPA Annual risk assessment	2263	£154.80*
051012	LCC	Temp repair potholes on car park	2264	£150.00*

051012	CPRE	Annual membership fee	2265	£29.00
		Campaign to Protect Rural England		
051012	PCA	For newsletter insertion	2266	£15.00
051012	Rawsthorne Landscapes	Grass cutting contract	2267	£968.00
051012	Inland Revenue	Tax & NI for two months	2268	£67.60
051012	Royal British Legion	Wreaths, plus donation	2269	£100.00

\*contain VAT (reclaimable at the end of each financial year)

The accounts were authorised for payment. The Clerk to be asked to distribute the grass cutting invoice to all councillors.

## **12. To consider clerk's pension arrangements**

Deferred in the absence of the clerk.

## **13. To note Planning and Planning Applications**

- [Two storey rear extension.](#)

49 Lindley Drive Parbold Wigan Lancashire WN8 7ED  
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No comments recorded

## **14. To confirm supplier for Jubilee benches (supported by WLBC Capital Grant)**

The quotation from Classic Garden Furniture quote was agreed for 2 x oak benches with crest and fitting.

## **15. To determine representation at forthcoming meetings**

LALC West Lancashire Area Meeting was noted. The Winter Services Meeting will be attended by Cllrs Blake and Butts. Cllr Butts gave a report on the recent LALC Conference she and Cllr Blake had attended.

## **16. Councillors Items to be discussed:**

- Multi-use games area at Alder Lane Playing Fields – Cllr Bithell

Cllr Bithell would like to sound out enthusiasm from Shevington Sharks for a MUGA which might be used for winter training.

**17. Councillors' agenda items for future meetings**

Flooding - ALL  
Graffiti at Mill Lane, Cllr Blake,  
Ice on Greenfield Ave, Cllr Butts  
Sandbags, Cllr Wess  
Weeds on Fairhurst, Cllr Arnold  
Bins, Cllr Murrin-Bailey

There being no further business the Chairman closed the meeting at 8.35pm

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Chairman

\_\_\_\_\_  
Clerk

*2<sup>nd</sup> November 2012*

\_\_\_\_\_  
Date