

## **Minutes of the Meeting of the Parish Council at 7.30pm on Friday 5<sup>th</sup> November 2010 at Parbold Women's Institute.**

Before opening the meeting the Chairman led a minute's silence in remembrance of those killed in action.

He then invited members of the public to raise issues of concern.

George Walker – with reference to the item on the agenda to discuss removal of charity boxes on the Common car park would urge the Parish Council to retain these, particularly as we approach difficult economic times. He also informed the meeting that Mawdesley Tennis Club were actively seeking a move from their current location and asked Councillors to consider whether four tennis courts could be accommodated at Alder Lane Playing Fields.

Mr Ken Prigmore and Mr Michael Draper attended, apologising that Mr Blanchard could not attend but supporting the formation of a Parbold Cricket Club.

Ken Cleary Vice Chairman of the Lancashire Association of Local Councils introduced himself as in attendance, accompanied by his wife.

Joan Sanders asked whether the Parish Council had plans for a second fun day in May next year? The Chairman responded that there were no plans in operation but he would not dismiss it as a proposal should any Councillor wish to present it.

**Present:** Cllr Bailey (Chairman), Cllr Arnold, Cllr Mrs Butts, Cllr Mrs Blake, Cllr Mrs Harry, Cllr Mrs Middleton, Cllr Rance, Cllr Mrs Raju & Cllr Mrs Wess.

### **1 To record apologies for absence**

Apologies were accepted from Cllr Bithell (Vice Chairman).

### **2 To receive declarations of interest**

Cllr Mrs Butts - personal interest in village hall matters as Parish Council appointed observer to the PCA General Committee

Cllr Bailey – personal interest in any items relating to his position as a member of West Lancashire Borough Council, Lancashire County Council, Peter Lathom's Charity Board of Trustees and WLBC Standards Board.

Cllr Rance – personal interest in matters relating to Parbold Youth Club & The Pear Tree.

Cllr Mrs Wess – personal interest in The Pear Tree

Cllr Mrs Harry – personal and prejudicial interest land around McColls.

Cllr Mrs Middleton – personal interest in matters pertaining to her membership of Parbold Wildlife Group

Cllr Arnold – personal, prejudicial interest in planning application 2010/1911/FUL as a near neighbour.

### **3 To sign as a correct record the minutes of the meeting held 1<sup>st</sup> October 2010**

**Resolution (65/10): The minutes were accepted as a correct record of the meeting. Proposed by Cllr Butts, seconded by Cllr Middleton, all in favour.**

#### 4 Any Item of Urgent Business at the discretion of the Chairman

The Chairman apprised the meeting of a firework attack on Parbold Police Station during the early hours of the morning and asked that the Clerk send well wishes, noting the Parish Council's concern to PC Hackney.

He displayed the plaque presented to Parbold – Winner of the Large Village Class of Lancashire's Best Kept Villages and thanked everybody involved in helping to win this coveted prize.

#### 5 To ratify accounts and authorise payment of accounts presented

291010	E A Broad	Salary (October 2010)	s.o.	£ 660.74
081010	David Secrett	Cleaning/gardening	s.o.	£128.00
051110	David Secrett	Cleaning/gardening	s.o.	£128.00
051110	Parbold WI	Room hire	2088	£10.00
051110	Fire Equipment Service	Village Hall fire alarm	2089	£123.38*
051110	Sherwood Landscapes	Grass cutting	2090	£ 105.95*
051110	SLCC	Annual subscription	2091	£77.15
(Society of Local Council Clerks)				
051110	Inland Revenue	Tax & NI for October 2010	2092	£88.39
051110	Cllr Mrs Butts	Travel expenses for BKV Awards	2093	£32.41
051110	Parbold WI	Room hire 011010	2094	£20.00

\*contain VAT

Recent deposits:-

WLBC second half precept	£15,000
Football foundation	£335.00
Contribution from Dalton PC for Clerk's attendance at LALC conference	£16.50
Parbold Community Association	£400.00
Bank interest	£11.64
Lancashire Environmental Fund	£15,000
WLBC second half concurrent funding	£2,051.50

Bank Balances as at 29<sup>th</sup> October 2010

Business Account	£98,140.68
Current Account	£81.83

A cheque for £1,500 from PCA was recently deposited towards repayment of their loan but this does not yet show on the bank accounts.

**Resolution (66/10): That the accounts be ratified and authorised for payment. Proposed by Cllr Mrs Butts, seconded by Cllr Harray, all in favour**

## **6 Village Hall Matters:**

- **To receive update following meeting with Greenfield Avenue residents regarding play area**

Cllr Mrs Blake, Cllr Mrs Butts, Cllr Mrs Middleton and the Clerk attended a meeting with residents from Greenfield Avenue.

Cllr Mrs Butts had undertaken inspection of the play area every day since this meeting and did not note an excess of rubbish or any glass or other hazardous material.

Cllr Mrs Middleton asked that the Parish Council consider obtaining quotations for fencing in the fashion suggested by the residents. The meeting however concluded that a fence in this position would be more dangerous in the event of fire as it would create a narrow channel for a large number of people to fit through. The Clerk was directed therefore not to seek quotations. Similarly locking of the play area gate whilst the hall was in use was dismissed as against fire regulations linked with the PCA Entertainment Licence. It was reported that residents were agreeable to holding a key and locking the gate if there was a run of disturbances over a period of time so long as there was no responsibility accepted. This option will be discussed with the PCA. The Parish Council did not rule out erecting cctv signs, confirmed that no ball games signs were ordered and that a sign to the effect that the play area is for under 12's could be added.

It was noted that the eighteenth birthday party referred to, had been almost 16 months ago and the Parish Council were not aware of any other rowdy behaviour since. The issue of youngsters climbing through the hedge was of concern but the hedge appeared to be without gaps and was only cut lower at the residents' request.

The Clerk was asked to contact the PCA bookings secretary to ask that the Parish Council be informed about large party bookings so that they can be aware of any possible disturbance in advance.

The Clerk was instructed to respond that the Parish Council will continue to monitor and inspect on a very regular basis because of residents concerns about this.

## **7 Alder Lane:**

- **To note progress of creating an interpretation board at Chapel Lane Meadow**

The Clerk gave an update, informing the meeting that a Villages in Partnership grant of £500 had been awarded to Parbold Parish Council to help complete this project within budget.

- To receive update on gates at Chapel Lane entrances to the fields

**Resolution (67/10):** That the scheme proposed by the Forever Meadows group be accepted with the proviso that the gates installed are wheelchair friendly. It was also agreed that the Parish Council will comply with the terms of the draft management agreement drawn up by Forever Meadows. It was noted that much of this requires the assistance of the Parbold Wildlife Group, but the Parish Council agreed that where the PWG could not assist, funds will be provided to employ assistance to comply with the agreement. Proposed by Cllr Bailey, seconded by Cllr Mrs Blake, all in favour.

- To receive update on progress of field drainage of old pitch

The Clerk reported speaking with John Mallinson about the old field and confirmed that he would return to her with a quotation for repair work but anticipated that it could be a considerable amount. Mr Mallinson also commented that he was disappointed about criticism of the new field as he considered the undulation due to weather conditions and not the work undertaken. The Parish Clerk explained that the complaints had come from Parbold residents rather than the Parish Council.

Cllr Mrs Wess asked at this point that the Shevington Sharks Licence be considered at the next meeting.

## **8 To note Planning and Planning Applications**

2010/1166/FUL      24 Beech Avenue      Single story extension to front, side & rear

2010/1911/FUL      7 Alder Lane (The Wayfarer)

Change of use from vacant dwelling to micro brewery including storage. Installation of flue on side elevation.

Parbold Parish Council has concerns about this application. The major concern of this proposal is that it will result in trade effluent of 1,440 gallons of water and run off from the hops, which will include industrial cleaning fluids. This section of Alder Lane is susceptible to flooding and this additional fluid will exacerbate the problem. The surrounding fields have overflow water courses leading into the River Douglas so there is a risk of river pollution. Neighbouring farms have problems with drains and sewerage and the Wayfarers itself has had problems in the past. Also, the smell emanating from this still will undoubtedly affect neighbours and depending upon the wind direction could affect the whole village. It is accepted that the current estimate is that it will be used twice a week, but should the ale prove popular, more would be produced, possibly for sale to other establishments, leading to an increase in traffic on this already busy road.

2010/1211/FUL      Brandreth Lodge Nursing Home Stoney Lane Parbold Wigan Lancashire WN8 7AF Two storey extension to provide an additional ten bedrooms and single storey day room extension. New car park and alterations to existing vehicular/pedestrian access.

The meeting noted that this may constitute permitted development so determined to await the WLBC decision before comment.

**9 To consider request to LCC in regard to improvements of Alder Lane traffic lights (Proposed by Cllr Arnold)**

The meeting considered that the amber lights appear to be lighting simultaneously, creating a serious concern for safety at this crossing. Councillors discussed the recent LALC area Committee meeting and the LCC representative who attended this meeting to discuss road issues. The Clerk was instructed to write to LCC and ask them to look at the timing and alter it if necessary. It was also noted that some drivers “jump” the lights creating a hazard and the Clerk was further instructed to ask that a camera be set up to assess the frequency of this problem.

**10 To consider removal of the charity collection units on The Common Car Park (Cllr Mrs Butts)**

The meeting noted that the charity collection units had been placed on parish land without prior consent, however under these difficult economic times the Parish Council would like to support charities in whatever way possible and they will be retained. The Clerk was asked to try and find contact details for each of the boxes.

**11 To determine format of the minutes (Cllr Mrs Harrhy)**

The meeting discussed the format of the minutes and in particular striking the balance between keeping a concise record of resolutions and producing a paper that gives a clear record of the meeting so that those who had not attended could follow the proceedings. The tabular form suggested was rejected as it would increase length of the minutes and lead to more cost in terms of paper and ink. Cllr Mrs Harrhy therefore withdrew the proposal. The Chairman thanked Cllr Mrs Harrhy for taking so much time to research this proposition.

**12 To consider position for Best Kept Village Award Plaque**

The meeting discussed a variety of places suggested but determined that a final decision would be made at a later date once the residents had been given the opportunity to suggest locations.

**13 To consider nominating one councillor as Environmental Champion (Cllr Mrs Harrhy)**

**Resolution (68/10): That Cllr Mrs Middleton be nominated as Parish Council Environmental Champion, keeping a watching brief on a range of environmental issues and their relevance to the Parish Council. Proposed by Cllr Mrs Harrhy, seconded by Cllr Bailey, all in favour.**

**14 The minute book in Parbold Library (Cllr Mrs Raju)**

Cllr Mrs Raju asked that the Clerk confirm that the library minutes contained some reference to items after the resolution to exclude the press and public without including any confidential material.

**15 To discuss filling the road salt bins (Cllr Mrs Wess)**

The meeting discussed the various advice given at recent training courses regarding insurance requirements and parish council involvement in distribution of salt on roads. Cllr Mrs Wess noted that she had been given certain assurances that LCC would fill the salt bins and Cllr Mrs Blake confirmed that she had continued her usual lobbying of the County to ensure that salt bins were filled; also that she had attended a recent gritting briefing to gain the most up-to-date information. The meeting noted that the salt in the bins was not for private driveways but was for emergency use on the highway to keep roads open for all.

**16 To consider noise from early morning newspaper delivery at McColls (Cllr Mrs Harray)**

The Clerk confirmed that she had written, as instructed by the Parish Council, to ask that the box be removed or a discussion opened negotiating terms upon which it may remain. McColls removed the box promptly and did not reply to her letter. She wrote to thank the Manageress for acting so quickly. However, the removal of the box had created more disruption and noise during the very early hours for surrounding residents.

The meeting concluded that as the Manageress had not requested retaining the box the Parish Council are not in a position to consider it further and can only recommend that residents disturbed by the noise to contact Environmental Health Department at WLBC and complain.

**17 To consider grass cutting regime for the Lancaster Lane verges**

**Resolution (69/10): The Clerk was instructed to get clarification from Lancashire County Council as to what the exact rules are with regard to these grass verges and ensure that the Parish Council is informed why it is of interest. Proposed by Cllr Mrs Raju, seconded by Cllr Bailey, all in favour.**

**18 To determine representation at forthcoming meetings**

It was noted that the Chairman would attend the 6<sup>th</sup> November 2010 LCC Parish & Town Council Conference and he, Cllr Mrs Raju and Cllr Mrs Wess will attend the LALC AGM on the afternoon of the same date.

**19 Councillors' agenda items for future meetings**

Cllr Raju - Alder Lane new field

Cllr Mrs Wess - Standing Orders in relation to the licence given to Shevington Sharks

Putting some sort of blockage, fence posts near the leachate tank and at Chapel Lane.

Cllr Mrs Butts – anything the parish council can do to promote the library.

**20 Resolution (70/10): Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted (terms & conditions of employment), the public and the press leave the meeting during consideration of the remaining items on the agenda**

**Proposed by Cllr Bailey, seconded by Cllr Mrs Raju, all in favour.**

**21 To consider tenders for tarmac repairs**

**Resolution (71/10): That the decision in this matter be delegated to the Clerk to accept the quote of best value with a guarantee emphasis on long-life of the repairs. Proposed by Cllr Bailey, seconded by Cllr Mrs Raju, all in favour.**

**22 To determine next action in regard to Main Hall Flooring**

The Clerk was instructed to inform Mr Mossman that M Terry Wolfe was a Contract Flooring Association recommended expert and ask whether this information may substantially alter his recommendation. Also to ask whether Mr Mossman can give an idea of cost for the next step and possibly recommend an alternative route of mediation or dispute resolution.

**23 To be advised of quotations received for a MUGA at Alder Lane**

The Clerk displayed the quotations obtained.

There being no further business the Chairman closed the meeting at 9.55pm.

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**Chairman – Cllr R M Bailey**

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**Clerk – Mrs E-A Broad**

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**Date**